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**Example 72 Hour Production Schedule**

**Thursday, March 12 the Common Elements will be released to Team Leaders by email at 6:00 PM.**

**Thursday Night**

Delegate responsibilities

Write the script – Choose a dedicated writer or collaborate, expect revisions

Make your shot list

Gather equipment and props

Finalize locations and call times for actors and crew

**Friday**

Gather remaining props and wardrobe

Actors rehearse with director

Director and DP agree on shots

Director block scenes

Begin shooting in evening if you're prepared

Rehearse twice and limit your amount of takes so that you may conserve the amount of footage you have to sort through in editing. **But always get the shot that you want!**

**Saturday**

Keep your shooting simple, limited to 1 or 2 nearby locations

Make sure the right call times and locations for which actors are correct

Start editing as soon as possible - by Saturday evening at the latest

**Sunday**

Finish editing at least 2-4 hours ahead of schedule. Rendering, exporting, transcoding and uploading can sometimes take longer than you think.

Test final copy before uploading and turning in your film

**All films must be submitted to the GHFF office in mp4 or mov.com format on a flash drive no later than 6 PM on Sunday, March 15. Late submissions will not be included in the Competition.**